7800 Golden Valley Road | Golden Valley, MN 55427
763-512-2366 | TTY 763-593-3968 | 763-512-2344 (fax) | www.goldenvalleymn.gov

Human Services Commission

May 11, 2020 – 6:45 pm
Virtual Meeting

This meeting will be held via Cisco Webex in accordance with the local emergency declaration made by the City under Minn. Stat. § 12.37. The public may monitor this meeting by calling 1-415-655-0001 and entering the meeting code 285 023 562. For technical assistance, please contact support staff at 763-593-8007 or webexsupport@goldenvalleymn.gov. If you incur costs to call into the meeting, you may submit the costs to the City for reimbursement consideration.

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REGULAR MEETING AGENDA

1. **Call to Order**

2. **Roll Call**

3. **Approval of April 13, 2020 - Regular Meeting Minutes**
   Approval of April 28, 2020 - Special Meeting Minutes

4. **Old Business**
   A. Budget
   B. Special Allocation
   C. Run The Valley

5. **New Business**
   A. Commission Orientation
   B. Bylaws Review
   C. Election of Chair and Vice Chair
   D. Allocation Application for 2021

6. **Adjournment**

DRAFT

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city of golden valley

Human Services Commission

April 13, 2020, 6:45 pm
WebEx Virtual Meeting

REGULAR MEETING MINUTES

DRAFT

1. **Call to Order**

   The meeting was called to order at 6:45 pm by Aaron Black, Chair.

2. **Roll Call**

   Commissioners present: Aaron Black, Stephanie Devitt, Hilmer Erickson, Katie Hart, Denise La Mere-Anderson, and Sophia Vento

   Commissioners absent: Jonas Courneya, Kelly House, Joel Nelson, and Toots Vodovoz

   Staff present: Brian Erickson, Staff Liaison and Sheila Van Sloun, Recording Secretary

3. **Approval of Minutes**

   MOTION made by Devitt and seconded by Hart to approve the March 9, 2020 meeting minutes. Motion carried unanimously.

4. **Old Business**

   A. **Budget Review**—Black shared and reviewed the budget with Commissioners. Discussion then focused on pull tab revenues and how those may be affected over the next few months. Black also said the commission has a healthy reserve balance.

5. **New Business**

   A. **Run The Valley**—Black shared that the event is postponed but would like to pencil in a new future date. Erickson shared options for a future event, including a virtual race event. Devitt suggested keeping the focus of the event on the mission of the HSC. Commissioners then discussed way of keeping the focus on the mission, along with logistics of hosting a virtual event. Staff Liaison Erickson agreed to contact Anderson Race Management for details on hosting a virtual race. Upon a vote being taken, the following voted in favor of hosting a virtual event with details to be determined after contacting Anderson Race Management: Black, Devitt, Erickson, Hart, Le Mere-Anderson, and Vento.

   B. **COVID-19 Emergency Allocation**

      i. **Early Full Funding Agencies**—Black said given the current circumstances, he suggested coming up with a plan for an early emergency allocation to make funds available immediately, as apposed to waiting. Discussion

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focused on options for putting that plan in place. He then suggested bringing it to City Council for approval.

ii. **Spend Down For COVID-19 Community Funding**—Black discussed spending down the emergency allocation amount for all organizations. Devitt said the Commission should be thoughtful on spending the reserves. La Mere-Anderson agreed with Devitt's concern and added that the needs in the community are different now than they were when allocations were made earlier this year. She added that there are many organizations in the community that could use the funding, and given the current circumstances, they should all be considered.

Black shared two options available to the HSC from the City Attorney for tapping into the reserve as an emergency fund. One option includes the Commission to amend the HSC Bylaws, which would allow for immediate allocation of the funds.

After discussion and upon a vote being taken, the following voted in favor of asking the City Council to amend the HSC Bylaws for allowing emergency allocations: Black, Devitt, Erickson, Hart, Le Mere-Anderson, and Vento.

Black added discussion on who and how much will be allocated to the next HSC agenda. After discussion, given the current circumstances and the immediate need, the Commission agreed to host a special WebEx meeting on April 28 at 6:45 pm to discuss these urgent matters.

C. **Chair/Vice-Chair Elections at May Meeting**
Black said a vote will be taken and those interested can volunteer at the next regular meeting on May 11.

6. Adjournment

MOTION moved by Black and seconded by Erickson to adjourn at 8:10 pm. Motion carried unanimously.

_____
Aaron Black, Chair

_____
Brian Erickson, Staff Liaison

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city of golden valley

Human Services Commission

April 28, 2020 - 6:45 pm
WebEx Virtual Meeting

SPECIAL MEETING MINUTES

DRAFT

1. **Call to Order**

   The meeting was called to order at 6:45 pm by Aaron Black, Chair.

2. **Attendance/Roll Call**

   Commissioners present: Aaron Black, Stephanie Devitt, Hilmer Erickson, Katie Hart, Denise La Mere-Anderson, Joel Nelson, Sophia Vento, and Toots Vodovoz
   Commissioners absent: Jonas Courneya and Kelly House
   Staff present: Brian Erickson, Staff Liaison and Sheila Van Sloun, Recording Secretary

3. **Approval of Agenda**

   MOTION made by Black and seconded by Hart to approve the April 28, 2020 Special Meeting Agenda. Motion carried unanimously.

4. **New Business**

   A. **Emergency Funding**

   i. Allocation Process

   The Commission reviewed the 2020 Human Services Commission fiscals. After discussion, the Commission concluded there is $69K currently available in reserves for emergency allocation. Discussion then focus on how much of that $69K should be used for emergency allocations at this time.

   Due to the immediate need, Black proposed allocating the entire $69K for emergency distribution. Upon a vote being taken, vote was 7-1 against; vote denied.

   After discussion, Black proposed allocating $60K for emergency distribution. Upon a vote being taken, vote was 7-1 against; vote denied.

   After discussion, Black proposed allocating $50K for emergency distribution. Upon a vote being taken, vote was 7-1 in favor; vote approved.

   ii. Criteria

   Discussion was opened by Black as to which agencies should receive the emergency funding and how much.

   Black said the criteria for receiving emergency funding should remain need-based and follow the guidelines and by-laws of the Commission.

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After discussing and evaluating the immediate and extraordinary need due to the pandemic, Commissioners reviewed the current list of agencies receiving allocations. La Mere-Anderson suggested tabling funding to the YMCA. Black agreed and reminded Commissioners that the YMCA will be included in future funding, and only tabled for this emergency allocation.

Devitt suggested tabling Community Mediation and Restorative Services. La Mere-Anderson said CMRS does provides support to those facing eviction. Given the current economic situation, she said there could be an increased need in the community for those services.

Black proposed a vote for tabling Community Mediation and Restorative Services for emergency funding. Upon a vote being taken, vote was 4-3 against with one abstain; vote denied.

iii. Funding Recommendation To Council

Commissioners discussed the allocation ratios for the agencies on the proposed and updated list. La Mere-Anderson said keeping the existing ratios totals $46K, leaving $4K remaining for distribution. Commissioners discussed options for the $4K.

After discussion and agency evaluation, Black proposed distributing the remaining $4K to PRISM for $2K, HUG/Diaper Bank for $1K, and ResourceWest for $1K. Upon a vote being taken, vote was 5-3 against; vote denied.

Devitt suggested and proposed leaving the $4K in reserves for future allocation needs. Upon a vote being taken, vote was 6-2 in favor; vote approved.

The Commission proposed Emergency Funding Allocation recommendations as listed below. Erickson plans to share the information with City Council for approval.

Name	% of Funds Allocated	Recommended Emergency Funding Reserve Spend
PRISM	25%	$12,500
Dinner at your Door	11%	$5,500
Sojourner Project	10%	$5,000
Senior Community Services HOME	9%	$4,500
Crisis Nursery	6%	$3,000
HUG/Diaper Bank	6%	$3,000
ResourceWest	6%	$3,000
Senior Community Services Outreach	6%	$3,000
Bridge for Youth	6%	$3,000
Community Mediation & Restorative Services	4%	$2,000
TreeHouse	4%	$2,000

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5. Adjournment

MOTION moved by Black and seconded by Erickson to adjourn at 7:45 pm. Motion carried unanimously.

_____
Aaron Black, Chair

_____
Brian Erickson, Staff Liaison

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