

Mobile Food Vendor Permit Application

All vendors must be inspected by an authorized agency and possess a current mobile food vendor vehicle license from Hennepin County.

Applicant's name	Address (city, state, zip)
Phone	Phone
Email	Food truck name

Location (Please check that all required regulations are acknowledged and met.)

Location (Must also provide a sketch on a Hennepin County Property Map illustrating where vehicle will be located. See instructions for example.)

Property owner (Multiple locations and property owners are eligible under one permit application. Please attach additional locations, owners, and owner signatures if applicable.)	Property owner signature X _____
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Vehicle is: located on impervious/paved surface not located on parking stalls (unless adequate parking is demonstrated)
 not located on city street, alley, sidewalk, or boulevard (unless adequate space is demonstrated) located 5 feet from property lines
 located 10 feet from all structures parked with service window facing curbside if located in City street

Vehicle is not located closer than 200 feet to the entrance or outdoor seating area of a restaurant. (If box is unchecked, applicant must provide signed permission of restaurant proprietor.)

Restaurant _____ Phone number _____
 Name _____ Position _____
 I _____ (print proprietor's name) hereby give permission to _____ (print applicant's name) to temporarily locate their mobile vending operation within 200 feet of this restaurant business. **Signature X** _____

Vehicle is not located closer than 1,000 feet to a school while school is in session, measured from any entrance to school. (If box is unchecked, applicant must provide signed permission from school principal.)

School _____ Phone number _____
 Name _____ Position _____
 I _____ (print principal's name) hereby give permission to _____ (print applicant's name) to temporarily locate their mobile vending operation within 1,000 feet of this school. **Signature X** _____

City park
 (If located on City property or City right-of-way, attach insurance rider evidencing the applicant's public liability, food products liability, automobile liability, and property damage insurance and naming the City as an additional insured on such insurance for all the permitted days of operation. Such insurance shall be maintained without change for the duration of the permitted days of operation. This permit will not be processed without the proper insurance certificate.)
 Brookview Gearty Hampshire Lakeview Lions Medley Scheid Wesley

Dates & Hours Of Operation (Permitted hours: 8 am–10 pm, Monday–Sunday.)

Dates	Start time	End time
<input type="checkbox"/> Temporary/special event permit (1–3 days)	Event description	
<input type="checkbox"/> Seasonal (4–120 days) -- Not available in City parks or residential districts		

→ continued

Fees

- \$40 per day per vehicle \$150 per seasonal permit (not available in City parks or residential districts)

Rules & Regulations (Please check each box to indicate you have read and understand these conditions.)

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|--|---|
| <ul style="list-style-type: none"> <input type="checkbox"/> A City permit is required to park a food truck anywhere in Golde Valley. <input type="checkbox"/> All vendors must be inspected by an authorized agency and possess a current mobile food vendor vehicle license from Hennepin County. A copy of your vendor license must be attached to the permit application. <input type="checkbox"/> All vendors operating on City property (parks) or in public right-of-way must provide an insurance rider listing the City of Golden Valley as an additional insured on the policy for the permitted dates of operation. <input type="checkbox"/> No refunds will be given for any reason once permit has been issued. <input type="checkbox"/> Permits are valid only for the dates and times specified. <input type="checkbox"/> Residential properties are limited to two permits in a 12-month period. <input type="checkbox"/> Vendors found operating without a permit or in areas not designated in the list above will be subject to a citation. | <ul style="list-style-type: none"> <input type="checkbox"/> Vendors must park: <ul style="list-style-type: none"> <input type="checkbox"/> in a designated parking lot and must not impede normal traffic flow <input type="checkbox"/> at least 10 feet from all structures <input type="checkbox"/> at least 5 feet from property lines <input type="checkbox"/> with service window facing curbside if located in City street <input type="checkbox"/> Vendors may not park on the grass or pathways (unless special permission authorized). <input type="checkbox"/> Vendors must provide trash and recycling receptacles and keep sites free of waste. Vendors are responsible for clean-up and trash removal generated from their operation in the immediate area. <input type="checkbox"/> Vendors will be assessed for all damages or extra trash clean-up within the park generated by their operation (if required). |
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Required Attachments (Please check each box to indicate you have attached the following documents to the permit application.)

- Sketch illustrating where food truck will be located using Hennepin County Interactive Property Map (see City website instructions for details). If located in City right-of-way, sketch must include measurements to demonstrate that there is adequate space available.
- Hennepin County Mobile Food License
- *Insurance rider (required only for food trucks that will be located on City-owned property or public right-of-way) evidencing the applicant's public liability, food products liability, automobile liability, and property damage insurance and that the City is or will be named as an additional insured on such insurance for all the permitted days of operation. Such insurance shall be maintained without change for the duration of the permitted days of operation. The permit will not be processed without the proper insurance certificate.

Signature

I hereby certify that the Applicant has a COVID-19 preparedness plan that meets all applicable requirements of the United States government and the State of Minnesota, or, if the Applicant is not required to have a COVID-19 preparedness plan, the Applicant is following all COVID-19 related recommendations of Hennepin County and the Minnesota Department of Health. I further certify that all of the Applicant's staff have received a copy of the Applicant's COVID-19 preparedness plan or other guidelines and have been appropriately trained on the Applicant's plan or guidelines.

I _____ shall hold harmless the City, and their officers and employees, and shall
(print applicant's name)
 indemnify the City, and their officers and employees for any claims for damage to property or injury to persons which may be occasioned by any activity carried on under the terms of the permit.

Signature **X** _____

Staff Use Only

Permit number	<input type="checkbox"/> Temporary (1–3 days)	<input type="checkbox"/> Seasonal (4–120 days) -- Not available in City parks or residential districts
Date issued	Date of expiration	
Staff signature	Date permit re-issued	



This document is available in alternate formats upon a 72-hour request. Please call 763-593-8006 (TTY: 763-593-3968) to make a request. Examples of alternate formats may include large print, electronic, Braille, audiocassette, etc.

