



City of Golden Valley

7800 Golden Valley Rd
Golden Valley, MN 55427
(763) 593-8002/ (763) 593-8109 Fax
TTY (763) 593-3968

POSITION OPENING

COMMUNITY SERVICE OFFICER POLICE DEPARTMENT

POSITION TITLE: Community Service Officer (Full-time, Non-Exempt)

MINIMUM QUALIFICATIONS:

- High school diploma or GED.
- Valid Minnesota Driver's License with a good driving record
- CPR and Red Cross training

KNOWLEDGE, SKILLS and ABILITIES:

- As shown on the Community Service Officer position description.

DESIREABLE QUALIFICATIONS:

- Post-secondary degree and/or work related experience in law enforcement, criminal justice, or other public safety related area.
- Minimum typing speed of 35 good wpm.

2011 SALARY RANGE: \$16.95/hour plus excellent benefits.

APPLICATION INSTRUCTIONS:

All candidates must complete a City application packet, including the supplemental application. Application packets and the position description are available online at www.goldenvalleymn.gov, or City of Golden Valley, 7800 Golden Valley Road, Golden Valley, MN 55427 or via phone (763) 593-8002. Applicants are encouraged to submit any other data they feel is pertinent to their consideration.

APPLICATION DEADLINE: Applications with supplement must be received (NOT postmarked) in the City Manager's Office by **Noon on Monday, April 11, 2011.**

An Equal Opportunity Employer