



GOLDEN VALLEY POLICE DEPARTMENT

# 2013 ANNUAL REPORT

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## **Mission**

In collaboration with the community we serve, members of the Golden Valley Police Department take pride in delivering timely, impartial and professional police services, while reducing crime through prevention education, community outreach and criminal justice partnerships.

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## **Values**

Valley Values are the things Golden Valley employees do, put into phrases that are easy to remember when anyone asks, or when we wonder what's important. Six core values, called Valley Values, provide the City of Golden Valley and its employees with the well-being of shared meaning and purpose:

Customer Focus

Open Communication

Positive Attitude

Know How

Teamwork

Work/Life Balance

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## **Thank You!**

The Golden Valley Police Department thanks the residents and business owners of Golden Valley for being our partner in ensuring the public safety of the City of Golden Valley. Our thanks and appreciation also go to the many private and corporate donors of our community initiatives and the countless volunteers who donate the gift of time to the City of Golden Valley. Lastly, thanks to the Hennepin County Sheriff's Office for Crime Lab and Patrol services, the Minnesota State Patrol, and the Minneapolis, St Louis Park, Edina, Plymouth, Robbinsdale, Crystal, and New Hope Police Departments for assistance throughout the year.

*Dear Citizens:*

The City of Golden Valley had a great year in 2013 as far as the crime rate goes. We have records going back to 1975, and the 2013 Part 1 crime rate was the lowest the city has seen in those 38 years! Let's take a minute to celebrate this achievement of an effective partnership between police and the community, and then let's get back to being vigilant about crime prevention as we begin 2014. It is only with this partnership that we will maintain the high levels of safety and livability for our community.

One of the most frequent complaints the City receives relates to neighborhood traffic concerns. To that end, the Police Department staffed a position in 2013 dedicated solely to traffic safety. The assigned officer focused on driver education and enforcement, school zone safety, and handled the response to neighborhood traffic complaints. This was a very successful effort, and the City Council agreed to add an officer in 2014 to make this a permanent position.

The Police Department hired two new officers in 2013 to fill retirement vacancies. Training remained a high priority to keep our employees at the top end of professional development. Keeping up with technology advances was also a focus—the department acquired an automated license plate reader through a grant, and a bait car. Both of these tools are aimed at reducing auto theft. Toward that end, Covenant Village offered a fundraising event in August that raised more than \$1,000 toward the bait car costs. We are fortunate to have such wonderful partners with us in the effort to reduce crime!

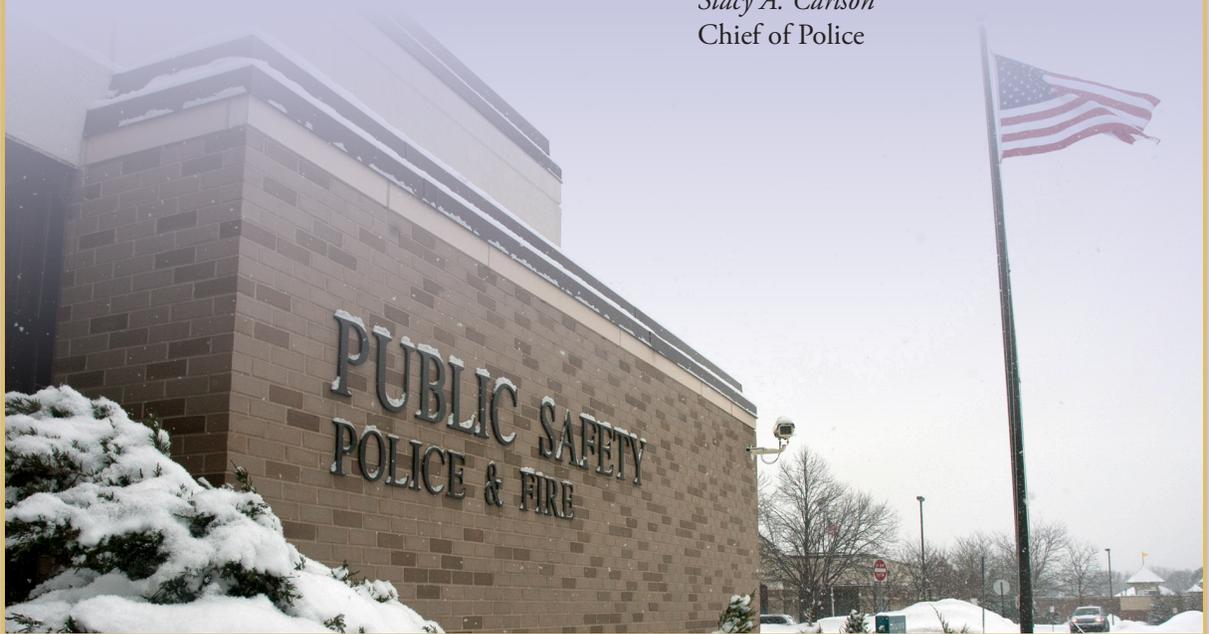
As always, you are encouraged to participate in one of the many community outreach events hosted by the Police Department. We would love to get to know all our residents and business owners. If you have a great idea for an event or class, please let us know.

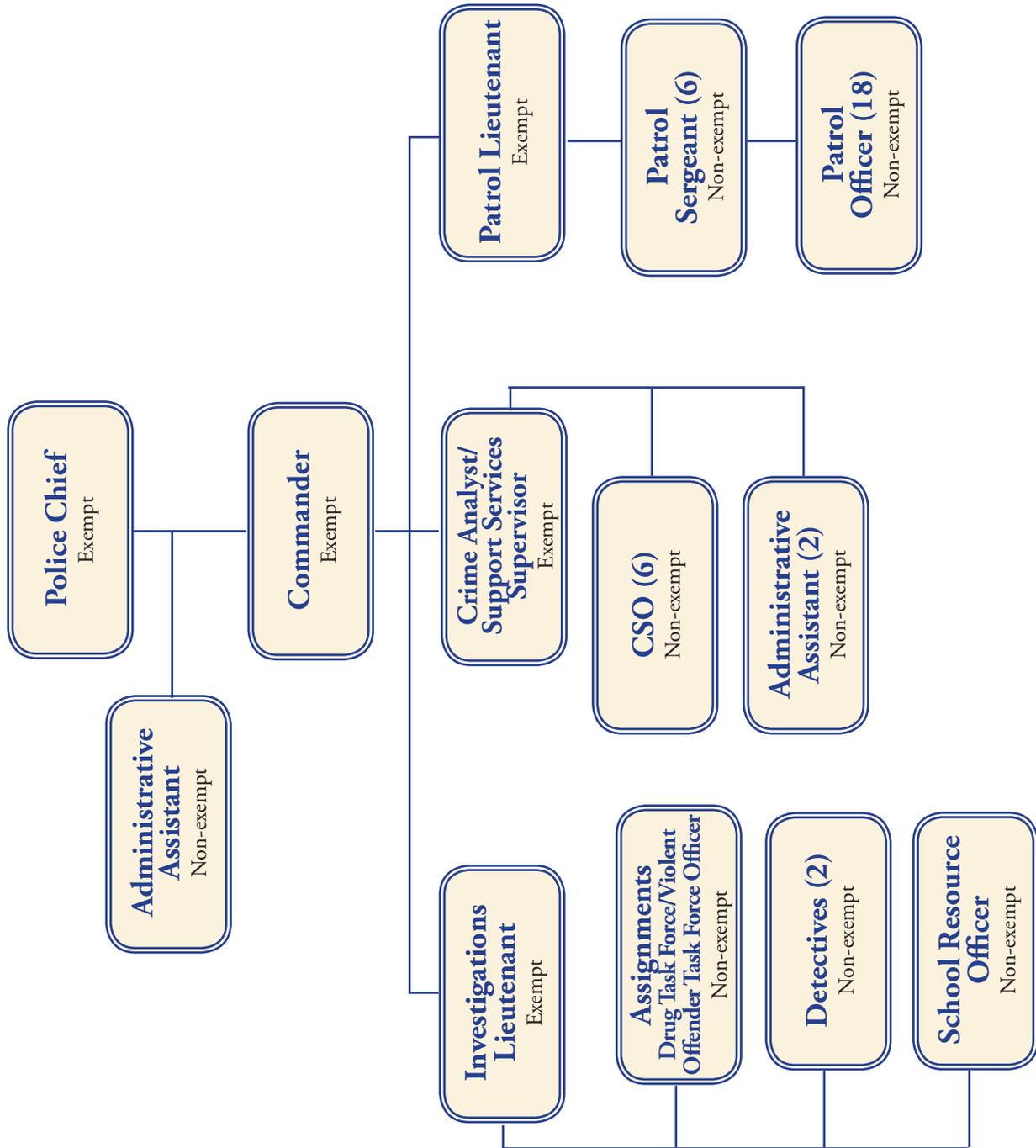
Thank you to everyone who helped make 2013 another outstanding year to live, work, or visit in Golden Valley.

Sincerely,

*Stacy A. Carlson*

Chief of Police





# PROFILE OF POLICE OPERATIONS

The Golden Valley Police Department (GVPD) is comprised of several functions that work together to provide quality customer service, including 911 response, investigations, and crime prevention. The organizational chart on page 2 illustrates how the department is structured.

## Chief of Police

The Chief of Police is responsible for creating an organizational structure most conducive to maximizing resources for effective and excellent delivery of police services to the Golden Valley community. The Chief must also ensure and maintain a work environment for employees that fosters professional growth, career opportunities, and mentoring.



## Patrol Division

The largest function of the GVPD is assigned to the Patrol Division, which is responsible for handling all 911 and non-emergency calls for police service. Officers respond to all reports of crime and possible crime, medical situations, and reports of animals at large or injured.

## Investigations Division

The Investigations Division reviews all police reports of criminal incidents, and the cases are assigned based on solvability and investigator workload capacity. The Investigations Division includes an officer assigned to the Northwest Metro Drug Task Force (a collaborative narcotics investigation group staffed by officers from Golden Valley, Plymouth, Robbinsdale, Crystal, New Hope, and Brooklyn Center) and an officer assigned to the Hennepin County Violent Offender Task Force. After the closing of Sandburg Middle School at the end of the 2009 school year, the Robbinsdale School District moved other programs into the building. Starting with the 2012-2013 school year, an officer spends two hours per school day in the building ensuring safety among students and participants. The school district reimburses the City for these hours.

## Crime Prevention Unit

The Crime Prevention Unit coordinates a multitude of community and neighborhood meetings; special events such as Minnesota Night to Unite, the Bike Rodeo, and the Public Safety Open House; and public education courses offered on a number of safety and crime topics. This unit conducts regular crime analysis and crime mapping and issues crime alerts relating to crime patterns or specific criminal actions. It also conducts home safety checks and inspects child car seats for proper installation. This year the fourth Citizen's Academy was held for citizens interested in finding out about the work, equipment, training, and procedures of Golden Valley police officers. In June, we also hosted an inaugural Junior Citizen's Academy, for kids ages 9–13. We received very positive feedback on this one-day event and plan to host it again in 2014.

## Support Staff

Support staff serves a critical role in daily police operations, handling all data entry of police reports, documents, and statements as well as data practices requests for police reports. Staff members also answer all non-emergency phone calls, assist with calls involving animals, handle walk-up requests in the building lobby, schedule appointments for fingerprinting requests, and assist officers with administrative issues. Through an agreement with Breck School, funding for a Community Service Officer is provided in exchange for daily traffic control near the school twice per school day.



# DEPARTMENT PRODUCTIVITY

A call for service includes any police response to a 911 call, a non-emergency call that requires a police response, a traffic stop, any criminal activity spontaneously witnessed by an officer on patrol, any self-initiated officer activity, assistance provided to another agency, any walk-in request at the police station that requires officer involvement, or any incident for which an officer is flagged down for help by an individual. Some factors that can affect the number of calls for service include an increase or decrease in the crime rate, or a public campaign encouraging residents to call 911 when they see something suspicious in the interest of crime prevention.

The number of calls for service in 2013 are listed below (2012 and 2011 are listed for comparison purposes).

2013	2012	2011
21,769	19,782	17,971

Of all the calls for service during 2013 (generated either by a 911 call or self-initiated by an officer), the four most frequent call types were traffic stops, medical emergencies, alarms (residential or business), and suspicious activity/vehicle/person. These were the same most frequent calls for service for 2009, 2010, 2011, and 2012 as well. Friday was the busiest day of the week for calls for service, followed by Thursday and Monday. The top three hours for calls were 4 pm, noon, and 3 pm.

# REPORTED CRIME

When looking further into total calls for service, events that are not crimes can be culled to reveal a better understanding of total crime. The figures below represent only the number of actual crimes reported from the total number of calls for service for the year (all misdemeanors, gross misdemeanors, and felonies combined).

2013	2012	2011
3,044	3,332	2,678

# CRIME BY CATEGORY

Crime is categorized by level of seriousness and by the elements of the criminal action. The lowest level of crimes are misdemeanors, the next most serious are gross misdemeanors, and the most serious are felonies. Further, the FBI collects monthly, quarterly, and annually reported crime from cities across the nation for general public safety, crime trending, and comparative purposes. The eight most serious felonies are the crimes of murder, rape, robbery, assault, burglary, theft, arson, and vehicle theft. The FBI calls these "Part 1" crimes. All other less serious crimes are categorized as "Part 2" crimes. The totals for the Part 1 crimes in Golden Valley are listed below, along with a breakout of crimes by category.

## Part 1 Crime Totals

2013	2012	2011
473	575	496



## Part 1 Crime By Category

Aggravated Assault	Arson	Burglary	Rape	Robbery	Theft	Auto Theft
6	3	64 (39 residential, 25 business)	4	5	373 (75 shoplifting, 109 from vehicle, 189 other)	18

## Part 2 Crime Totals

2013	2012	2011
1,410	1,559	1,479

# ARRESTS

During 2013 Golden Valley police officers made 1,124 arrests, a decrease of 21 percent from 2012. Those arrests break down by crime level as follows:

Felony	Gross Misdemeanor	Misdemeanor	Petty Misdemeanor
79 arrests	104 arrests	877 arrests	64 arrests

For more than 20 years Golden Valley has been represented by prosecutors Frank Rondoni and Mark Schneider of the Chestnut Cambonne law firm. While officers work hard to develop strong cases and arrests, those are ultimately only as effective as the prosecution that follows. The Golden Valley City Attorneys work diligently to pursue prosecution against suspects in driving and criminal cases and ensure those perpetrating crimes in our community or on our roadways are brought to justice. We are very fortunate to have such a talented and committed legal team working toward the livability and safety interests of Golden Valley.

# RESPONSE TO CALLS

Golden Valley police officers pride themselves on providing a prompt and professional response to calls for service. To that end, the GVPD staffs officers at a level assessed to be appropriate to respond to emergency calls within law enforcement average response time standards. When a 911 call comes into the dispatch center, it is categorized as either a Priority 1, 2, or 3—the priority level is determined by the nature of the crime or actions described in the 911 call. For instance, a car accident with known or possible injuries or a burglary in progress will be categorized as a Priority 1 call—those deemed most in need of an immediate police presence. Other 911 calls with a less serious nature will get coded as a Priority 2 or 3, again depending on the circumstances of the incident. A call describing an individual begging for money would be coded as a Priority 2, while a call to report a barking dog or to report a crime that happened several days ago would be a Priority 3. GVPD response times for 2011–2013 are categorized below.

### Priority 1

2013	2012	2011
2 minutes	3 minutes	4 minutes

### Priority 2

2013	2012	2011
2 minutes	4 minutes	7 minutes

### Priority 3

2013	2012	2011
4 minutes	4 minutes	8 minutes*

*\*The Edina dispatch system does not calculate our Priority 3 call times in the same manner as our previous system, thus this figure is an estimate, as it is not possible to compare identically with our older data.*



# TRAFFIC ENFORCEMENT

The GVPD places high value on maintaining the safety of our roads and highways, and strong emphasis on traffic enforcement and driver education is a main component of our Patrol operations. Educating the public about driver and pedestrian safety has proven to save lives. In 2013 Golden Valley officers made **6,466** traffic stops, issued **3,520** traffic citations, gave **1,732** warnings, were involved in **four** motor vehicle pursuits, and arrested **132** people for DWI (driving while intoxicated).

Of all the traffic citations issued to motorists in 2013 by Golden Valley Police Officers, the top four most frequently cited violations were speeding, no proof of insurance, expired registration (tabs), and semaphore violation.

# MEDICAL ASSISTANCE

Golden Valley police officers are trained as first responders so as to provide intermediate medical assistance as part of their regular duties. Absent a full-time Fire Department, most suburbs follow this model in rendering medical assistance to citizens. During 2013 officers assisted **1,555** people in response to a request relating to a medical issue.

# COMMUNITY OUTREACH

Connecting with the community in a wide variety of ways is a high priority for the GVPD. Crime prevention, community meetings, education, and partnerships are part of the foundation of building a strong police/community relationship. The GVPD continually strives to increase collaboration with Golden Valley residents, business owners, and visitors.

## Neighborhood Watch

GVPD employees conduct crime prevention meetings by geographic/neighborhood zones to offer safety tips to residents as well as present the latest crime statistics for the respective zone. Residents are encouraged to form or join a Neighborhood Watch group and work as a large team to keep their home and neighbors'

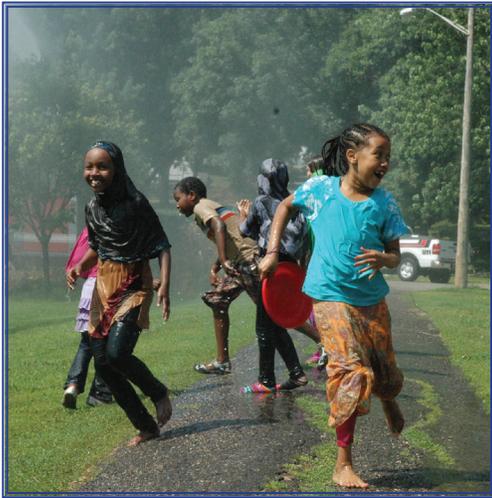
homes safe by being observant and reporting any suspicious activity. These meetings serve as a forum for dialogue relating to public safety, City services, statute/ordinance elements, and resource availability. They also offer residents a chance to meet a number of police officers. In 2013 the GVPD conducted **two** Neighborhood Watch meetings throughout the city.

## Crime Free Multi-Housing Program

Golden Valley is home to a number of multi-housing units, and the GVPD conducts quarterly meetings with the managers and/or owners of apartment complexes. The purpose of this partnership is to build relationships and offer best practices for rental leases, background screenings, evictions, and nuisance tenants, among other issues. Golden Valley police officers also reach out to youth living in apartment complexes to foster police/youth relationships, encourage school attendance, and reward good school behavior. In 2013 the GVPD held **four** Apartment Manager/Owners group meetings.

## Crime Prevention Training For Businesses

There are numerous businesses in Golden Valley, and the GVPD holds training sessions for business owners and employees on topics such as premises safety, fraud and forgery, and common business crimes, to name a few. In 2013 the GVPD conducted **16** training sessions for area businesses.



## CounterAct

The GVPD pursues positive police/youth interactions through the CounterAct drug abuse prevention program. Officers taught roughly **150** fifth graders at Noble Elementary, School of Engineering and Arts (SEA), and Good Shepherd Elementary about the dangers of drug use and dealing with peer pressure to use drugs or alcohol. The six-session program culminates with a graduation ceremony, including skits developed by students depicting scenarios of drug/alcohol use and appropriate resistance techniques.

## Bike Rodeo

The annual Bike Rodeo is a collaborative effort with the Cities of New Hope and Crystal. Participants interact with area police officers, receive bike safety tips, and get discounted bike helmet rates. If you can believe it, the 2013 Bike Rodeo was canceled due to snow—in May!

## Open House

Each June the Golden Valley Police and Fire Departments host an Open House and invite the public to tour the building facilities, watch a controlled fire burn, get inside police and fire vehicles, meet police officers and firefighters, and learn of many police and fire operations and programs.

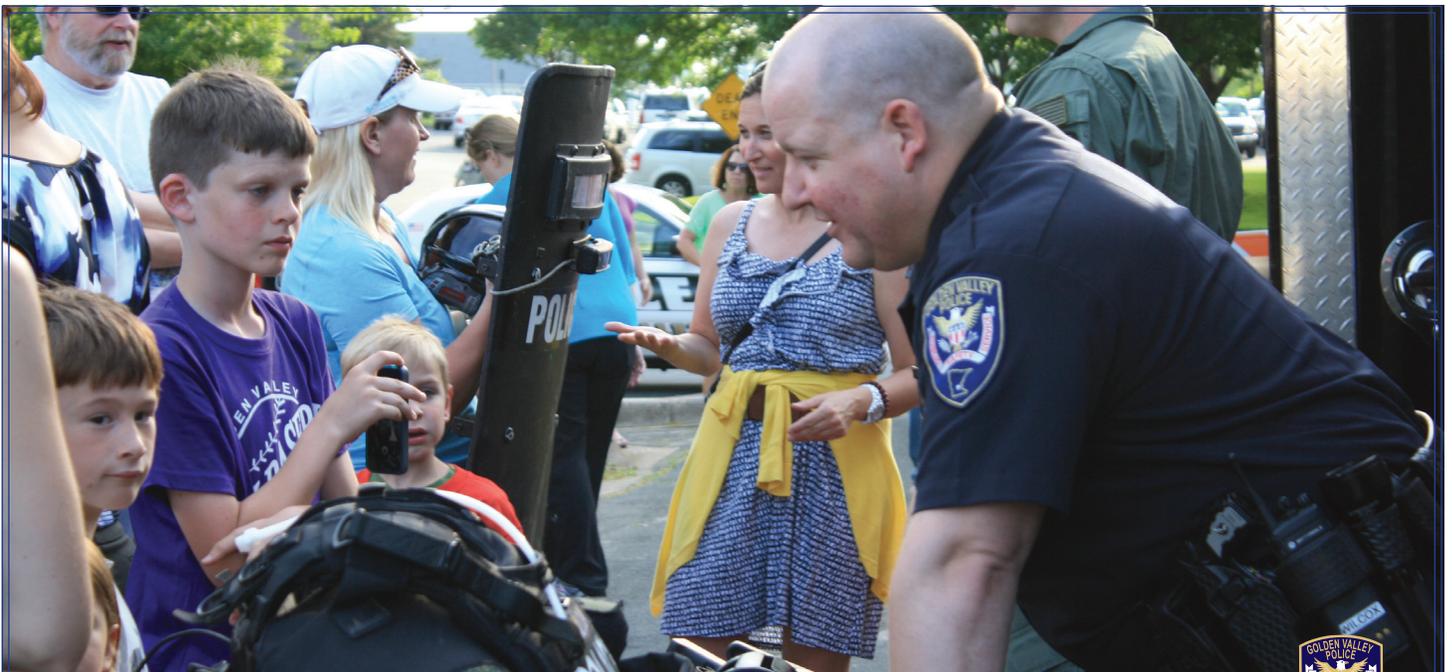
## Ride-Along Program

The GVPD offers the public the opportunity to ride along with a police officer for part of a shift. This can be arranged in advance and provides a first-hand experience about what it is like to be a Golden Valley police officer.



## Bike Patrol & More

Throughout the warmer months officers pedaled their way through more than a hundred hours of bike patrol, which proved to be successful both from a bicycle safety enforcement standpoint and a youth outreach aspect. Police and Fire personnel coordinated many events in Golden Valley parks and apartment complexes, providing pizza and water relief on hot days courtesy of the Fire Department truck hoses. The connections made with area kids and parents proved to be invaluable in building positive police/youth relationships. For the fourth consecutive year the GVPD offered a bike-along with two officers that covered many points of interest in the city. About 20 residents participated.



# 2013 POLICE BUDGET

Object	Description	2013 Adopted
<b>Personal Services</b>		
6110	Salaries-Regular Employees	\$3,050,280
6111	Overtime-Regular Employees	181,560
6150	Employee Insurance	468,385
6160	Retirement	311,495
	<b>TOTAL Personal Services</b>	<b>4,011,720</b>
<b>Supplies and Services</b>		
6320	Operating Supplies	41,300
6324	Clothing	30,500
6327	Range Supplies	13,200
6340	Professional Services	169,600
6341	Dispatch Services	195,000
6343	Telephone	15,000
6344	Use of Personal Auto	8,045
6382	Contractual Maintenance	24,425
6390	Rentals	9,950
6411	Conferences and Schools	31,000
6413	Dues and Subscriptions	3,095
6440	Other Contractual Services	79,500
	<b>TOTAL Supplies and Services</b>	<b>620,615</b>
<b>Vehicle Maintenance</b>		
7401	Maintenance Charges-Labor	100,000
7402	Maintenance Charges-Parts	36,000
7403	Motor Fuels	94,120
	<b>TOTAL Vehicle Maintenance Charges</b>	<b>230,120</b>
	<b>TOTALS</b>	<b>\$4,862,455</b>



# 2013 GOLDEN VALLEY POLICE STAFFING

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## **Administration**

Chief Stacy Carlson  
Commander Nate Gove

## **Administrative Assistants**

Stacie Budig  
Amanda Johnson  
Kaitlin Undersander

## **Community Service Officers (CSO)**

Shawn Eberle  
Robert Loso  
Scott Peterson  
Robert Schaefer  
Chris White  
Matthew Wright

## **Crime Analyst and Support Services Supervisor**

Joanne Paul

## **Police Detectives**

Detective Dan Feldman  
Detective Laura Gould  
Detective Dave Larson  
Detective Randy Mahlen  
Detective Danny Pacholke

## **Police Lieutenants**

Lieutenant Jeff Johnson  
(Investigations and Community Liaison)  
Lieutenant Jason Sturgis (Patrol)

## **Police Officers**

Officer Matt Boelter  
Officer Dana Bokusky  
Officer Tom Buffie  
Officer Lance Evans  
Officer Scott Goebel  
Officer Mario Hernandez  
Officer Kristin Hoefling  
Officer Ryan Matthew  
Officer Adam Olson  
Officer Jennifer Sleavin  
Officer Terry Sleavin  
Officer Christine Sloat  
Officer David Staaf  
Officer Kyle Toavs  
Officer Dan Wilcox  
Officer Rob Zarrett

## **Police Sergeants**

Sergeant Dave Born  
Sergeant Steve Johnson  
Sergeant Dave Kuhnly  
Sergeant Mark Persons  
Sergeant Jim Roberts

## **Police Reserve Officers**

Kyle Anderson  
David Killeen  
LeeAnn Lasho  
Trent Prince  
Ryan Ranallo  
Shawn Rydell  
Brad Soderling

## **Resignations/Retirements**

Dennis Arons, Sergeant  
Janna Grassel, CSO  
Mike Meehan, Sergeant  
Phil Ozmun, CSO  
Nancy Stebe, Administrative Assistant  
Andrew Zappa, CSO

# OVERSIGHT BOARDS

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## **Civil Service Commission**

The Golden Valley Police Department uses a Civil Service structure for specific positions relating to personnel. A three-member Civil Service Commission meets periodically to discuss and review requests for approval relating to a variety of personnel issues, including hiring processes, promotional processes, and other police human resource issues.

Gloria Kumagai  
Ben Peterson  
Roxanne Sienko

## **Crime Prevention Fund**

The Crime Prevention Fund, which is managed by a nine-member board of directors, establishes and oversees a reward fund for specific Golden Valley crimes. It also funds a number of community crime prevention and outreach initiatives via a budget funded by public and corporate donations.

Nancy Azzam	Paul Haun
Betty Crews	Jennifer Moreen
Mark Friederichs	Judy Mustard
Georgia Goodwin	Ralph Schulz
Rhonda Hammons	



