



Final Meter Reading For Closing Bill

Date of call		Closing date	
Account number		Taken by	
Address		Zip	
Meter number		Transponder number	
Last reading		On	
Current reading		On	
<input type="checkbox"/> Commercial		<input type="checkbox"/> Residential	
		<input type="checkbox"/> Owner <input type="checkbox"/> Renter	

OLD CUSTOMER INFORMATION (Important for final billing or refund)

Old customer name			
Phone number			
Forwarding address			
City		State	ZIP

NEW CUSTOMER INFORMATION

New customer name		Phone number	
Mailing address (if different than service address)			
City		State	ZIP

You can email the information above to finance@goldenvalleymn.gov.

ADDITIONAL NOTES

Staff Use Only

Bill cancel Y/N	Move in/out _____	New read _____	Auto final _____	Print Bill _____	Upload to invoice cloud _____
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This document is available in alternate formats upon a 72-hour request. Please call 763-593-8006 (TTY: 763-593-3968) to make a request. Examples of alternate formats may include large print, electronic, Braille, audiocassette, etc.

