



Mobile Vending Event Permit Application

Applicant Information

Applicant's name _____

Vendor (provide business name) _____

Business/Property owner _____

Address (city, state, zip) _____

Work phone _____

Cell phone _____

Email _____

Location

Location (Must also provide a sketch on a Hennepin County Property Map illustrating where vehicle will be located. See instructions for example.)

Property owner (Multiple locations and property owners are eligible under one permit application. Please attach additional locations, owners, and owner signatures if applicable.) _____

Property owner signature

X _____

Vehicle is:

- located on impervious/paved surface located 10 feet from all structures located 5 feet from property lines
- not located on parking stalls (unless adequate parking is demonstrated)
- not located on city street, alley, sidewalk, or boulevard (unless adequate space is demonstrated)
- parked with service window facing curbside if located in City street

Vehicle is not located closer than 200 feet to the entrance or outdoor seating area of a restaurant. (If box is unchecked, applicant must provide signed permission of restaurant proprietor.)

Restaurant _____ Phone number _____

Name _____ Position _____

I _____ hereby give permission to _____ to temporarily locate their mobile vending operation within 200 feet of this restaurant business.

Signature **X** _____

Vehicle is not located closer than 1,000 feet to a school while school is in session, measured from any entrance to school. (If box is unchecked, applicant must provide signed permission from school principal.)

School _____ Phone number _____

Name _____ Position _____

I _____ hereby give permission to _____ to temporarily locate their mobile vending operation within 1,000 feet of this school.

Signature **X** _____

Location

City park: *If located on City property or City right-of-way, an insurance rider evidencing the applicant’s public liability (submitted with annual registration), food products liability, automobile liability, and property damage insurance and naming the City as an additional insured on such insurance for all the permitted days of operation must be on file with the city. Such insurance shall be maintained without change for the duration of the permitted days of operation. This permit will not be processed without the proper insurance certificate.*

- Brookview Gearty Hampshire Lakeview Lions Medley Scheid Wesley

Fees

- \$50** - City Parks (up to three days) *Fee is for City Park locations only.*
- \$30** • **Single-family and duplex properties** • **Multi-family properties** • **Other non-residential location**
 up to two one-day permits in a 12 month period up to three days for targeted events or
 Single Event **Recurring Event** seasonally for regularly occurring events

Rules & Regulations

- Vendor registration and a City event permit are required to engage in mobile vending anywhere in Golden Valley.
- Vendors found operating without a permit or in non-designated areas will be subject to a citation.
- All food vendors must be inspected by an authorized agency and possess a current mobile food vendor license from Hennepin County.
- All vendors operating on City property or in a public right-of-way must provide an insurance rider listing the City of Golden Valley as an additional insured on the policy for any permitted dates of operation.
- No refunds will be given for any reason once the permit has been issued.
- Permits are valid only for the dates and times specified.
- Single-family and duplex properties are limited to two one-day permits in a 12-month period.
- Vendors must park:
 - in a designated parking area and must not impede normal traffic flow
 - at least 10 feet from all structures
 - at least 5 feet from property lines
 - with service window facing curbside if located in a City street
- Vendors may not park on the grass or pathways (unless special permission is authorized).
- Vendors must provide trash and recycling receptacles and keep sites free of waste. Vendors are responsible for clean-up and trash removal generated from their operation in the immediate area.
- Vendors will be assessed for all damages or extra trash clean-up within the park generated by their operation (if required).

Required Attachments

- Sketch illustrating where the vehicle will be located using Hennepin County Interactive Property Map (see City website for details). If located in City right-of-way, sketch must include measurements to demonstrate that there is adequate space available.

→ **continue to next page**

Tennessee Warning

You are being asked to answer questions and provide information pursuant to the license and application process that is required by Minnesota state law or the Golden Valley City Code. The purpose and intended use of the requested data is to verify that applicants meet the requirements of the state statutes and city code provisions and, if the license or permit is approved, to verify that all required data remains current.

Some of the information you provide on this application is considered private data under the Minnesota Government Data Practices Act (the "Act"). This information will be used by the City and its agents to review this application. You are not required to answer questions or provide the information requested but if you do not provide the information the City will not be able to process your application.

The following data collected, created, or maintained is classified under the Act as public data once a license has been approved (Minn. Stat. § 13.41, subd. 5):

- 1. Data submitted by applicants (including name, email, telephone numbers, and addresses).
- 2. License numbers and status.

The following data collected, created, or maintained is classified under the Act as private and/or confidential data (Minn. Stat. § 13.41, subd. 2; Minn. Stat. § 13.37, subd. 1):

- 1. Active investigative data relating to complaints against any license.
- 2. The identity of complainants who have made reports concerning licenses or applicants which appear in inactive complaint data unless the complainant consents to disclosure.
- 3. The information related to unsubstantiated complaints when it is not maintained in anticipation of legal action.
- 4. Inactive investigative data relating to violations of statutes or rules.
- 5. Trade secrets, as defined under Minnesota law.
- 6. Sensitive security and safety information.

The City of Golden Valley may make any private or confidential data accessible to an appropriate person or agency if the City determines that failure to make the data accessible is likely to create a clear and present danger to public health or safety.

Certification: I have read and certify the information in this application is true and correct. I further understand that the giving of false information in this form and/or the failure to give requested information may be cause for immediate revocation of any and all licenses and/or permits issued hereunder. I understand the above information regarding my rights as a subject of government data and applicant for a license or permit from the City of Golden Valley.

Note: Proper signature is required. If a corporation owns this establishment, an officer of the corporation must sign below; if a partnership, the managing partner; if an individual, the owner.

Signature

Applicant Signature (if not property owner): X _____ Date: _____

Property Owner Signature: X _____ Date: _____



This document is available in alternate formats upon a 72-hour request. Please call 763-593-8006 (TTY: 763-593-3968) to make a request. Examples of alternate formats may include large print, electronic, Braille, audiocassette, etc.

