

Position Overview:

Mayor



The City of Golden Valley Mayor is a paid elected official who, as part of the full City Council, governs the City using the powers conferred upon them by State Statutes and City Ordinances. The City Council operates under established guiding principles. Below are the powers and duties of the Mayor:

Community Engagement

- Serve as the Official Ceremonial Head of the City of Golden Valley.
- Participate in public events, often performing ceremonial duties, giving information and formal speeches, and serving as a spokesperson for the City and its policies.
- Respond to community member requests, including providing information, sharing City policies and procedures, and directing individuals to City staff for resources.
- In collaboration with City staff, act as a spokesperson for the City with local media.
- Ex-officio member of Golden Valley Fire Relief Association Board of Trustees.

Meeting Preparation:

- Review meeting agenda and all associated materials prior to meeting.
- Communicate with City Manager, City staff, and individuals impacted by meeting topics to gather input prior to meeting discussions.
- Call special meetings as needed.

Meeting Attendance:

- Attend all regularly scheduled meetings (first, second, and third Tuesday of each month) and special meetings.
- Serve as Presiding Officer at the Council Meetings, conducting the meeting impartially and objectively, preserving order, recognizing speakers and motions, and running meetings under rules set forth by the City Council.

Strategic Planning:

- Represent City interests on issues that impact the City with State legislators in preparation for policy planning.
- Participate in annual goal-setting and strategic planning with staff and City Council.
- Review and establish public and administrative policies with City Council.
- Review and approve the annual budget, tax levy, and capital improvements program with City Council.
- Participate in civic events to provide leadership and stay abreast of programs and trends to improve the community.

Transacting City Business:

- Appoint and evaluate performance of City Manager in concert with City Council.
 - Appoint City Attorney upon recommendation of City Manager in concert with City Council.
 - Execute official documents, including signing ordinances, contracts, and other authorized Council documents.
 - Represent the City before other governmental bodies, including but not limited to: State and Federal agencies, other municipalities, and the League of Minnesota Cities.
 - Create advisory boards and commissions, make appointments, and evaluate output in concert with City Council.
 - Declare local emergencies.
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Position Overview:

Mayor



- Serve as the official City Weed Inspector and appoint Assistant Weed Inspector.

Requirements for Holding Office:

- Must be 21 years of age or older on the date of taking office.
 - Must be a qualified Minnesota voter.
 - Must be a resident of the City at least 30 days prior to the election.
 - Must be elected by popular vote by the residents of Golden Valley.
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