

Position Overview: City Council Member



The City of Golden Valley Council Members are paid elected officials who, as part of the full City Council, govern the City using the powers conferred upon them by State Statutes and City Ordinances. The City Council operates under established guiding principles. Below are the powers and duties of a City Council Member:

Community Engagement

- Participate in public events, sometimes performing ceremonial duties, giving information and formal speeches, and serving as a spokesperson for the City and its policies.
- Respond to community member requests, including providing information, sharing City policies and procedures, and directing individuals to City staff for resources.

Meeting Preparation:

- Review meeting agenda and all associated materials prior to meeting.
- Communicate with City Manager, City staff, and individuals impacted by meeting topics to gather input prior to meeting discussions.

Meeting Attendance:

- Attend all regularly scheduled meetings (first, second, and third Tuesday of each month) and special meetings.
- Actively participate in discussion of meeting topics and consider all presentations, proposals, and facts while voting on official actions.
- May participate in special subcommittees or task forces as needed.

Strategic Planning:

- Participate in annual goal-setting and strategic planning with staff and City Council.
- Review and establish public and administrative policies with City Council.
- Review and approve the annual budget, tax levy, and capital improvements program with City Council.
- Participate in civic events to provide leadership and stay abreast of programs and trends to improve the community.

Transacting City Business:

- Appoint and evaluate performance of City Manager in concert with City Council.
- Appoint City Attorney upon recommendation of City Manager in concert with City Council.
- Execute official documents, including signing ordinances, contracts, and other authorized Council documents.
- Create advisory boards and commissions, make appointments, and evaluate output.
- Serve as liaison to City Commissions or other agencies as needed.

Requirements for Holding Office:

- Must be 21 years of age or older on the date of taking office.
 - Must be a qualified Minnesota voter.
 - Must be a resident of the City at least 30 days prior to the election.
 - Must be elected by popular vote by the residents of Golden Valley.
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