



Memorial Tree & Bench Program Application

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All contracts require prepayment before trees or benches are ordered. For each donation, the City will send an acknowledgement letter to the donor.

TREES

Selection & Planting

- Donor, with approval and guidance of City staff, selects park and type of tree
- Tree size will conform to City standard for new tree plantings (2" caliper for deciduous trees or 6' tall for conifer trees)
- Contracted planting takes place once per year in the fall (September/October)
- Tree to be planted during business hours (7 am–3 pm, Monday–Friday)
- Tree guaranteed for survival for one year after installation date
- Plastic tree guard provided for deciduous trees (included in donation cost)
- No marker or signage allowed
- Costs incurred by donor: total purchase cost of tree, including shipping and tax
- Costs incurred by City: planting of tree (labor and equipment)
- Donor should water as much as possible

BENCHES

- Memorial bench style for all parks, trails, and nature areas is the DuMor metal (see description below)
- Installation to occur between June and October
- Donor, with approval and guidance of City staff, selects park
- City staff determines location of bench within selected park
- Costs incurred by donor: total bench purchase costs, including tax, shipment, and installation materials (ie, concrete)
- Costs incurred by City: installation of bench (labor and equipment)

Bench Description

The DuMor bench is a traditional garden-style favorite in an all-steel design featuring a graceful arched back inlaid with a 2" x 10" custom cast bronze plaque. The 6-foot-long bench is green and will be mounted onto a concrete slab. Please note this bench has a lifespan of approximately 15–20 years. When the bench needs to be replaced, a standard park bench will be installed.

Contact

For more information, contact Parks & Recreation at 763-512-2345 or prec@goldenvalleymn.gov.

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Donor Information	
Name:	Date:
Phone:	Email:
Address:	
Memorial Information	
Name of person honored:	
Park requested for memorial:	Type: <input type="checkbox"/> Tree <input type="checkbox"/> Bench
Location of memorial within dedicated park (City staff use only):	
Tree Only	
Requested tree type:	
Bench Only	
Inscription on 2" x 10" plaque (up to four lines of text, 48–60 characters, depending on text case size):	
<input type="checkbox"/> 56 letters with uppercase and lower case per line <input type="checkbox"/> 48 letters with all upper case per line <input type="checkbox"/> 60 letters with all lower case per line	
Line 1:	
Line 2:	
Line 3:	
Line 4:	
Installation	
Preferred date of installation (weekdays only): <input type="checkbox"/> Monday <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday <input type="checkbox"/> Friday	
Preferred time (if requested) of memorial installation (between 7 am–3 pm):	
Fees	
Ordering and shipping of tree or bench could take four to eight weeks. <i>Make checks payable to City of Golden Valley.</i>	
TREE (6' conifer or 2"-diameter, deciduous balled-in-burlap tree)..... \$350	
BENCH (includes all costs of purchase, delivery, and installation)..... \$2,300	
TOTAL COST Due to City prior to order \$_____	
Donor Signature	
Signature X	Date



This document is available in alternate formats upon a 72-hour request. Please call 763-593-8006 (TTY: 763-593-3968) to make a request. Examples of alternate formats may include large print, electronic, Braille, audiocassette, etc.

