

Open Space & Recreation Commission

January 27, 2025 – 6:30 pm
Brookview Valley North Room

REGULAR MEETING AGENDA

Remote Attendance: Members of the public may attend this meeting via Webex at <https://logis.webex.com/logis>, or by calling 1-415-655-0001, entering access code 2862 086 6811, and PIN 6210.

Questions/Comments: Members of the public who have questions about the commission or any items on the agenda should contact the staff commission liaison Greg Simmons, Assistant Parks and Recreation Director, gsimmons@goldenvalleymn.gov or 763-512-2367.

1. Call to Order

2. Roll Call

___ Roger Bergman ___ John Cornelius ___ Bill Delaney ___ Matt Olson ___ Matt Sanders
___ Scott Seys ___ Dawn Speltz, Chair ___ Brian Wright, Vice-chair ___ vacant

3. Land Acknowledgment Statement

We acknowledge and honor the Dakota nation, on whose ancestral land the City of Golden Valley is built, and whose land resources we use. We commit to counteracting the erasure of the cultural practices and presence of the Dakota people through education and by amplifying a wide range of indigenous voices.

4. Approval of Agenda

5. Approval of October 28, 2024 and November 25, 2024 Regular Meeting Minutes

6. Review and Recommend to Approve Recognized Golden Valley Youth Athletic Associations for 2025

Golden Valley Little League	Armstrong-Cooper Youth Baseball	Armstrong-Cooper Youth Lacrosse
Golden Valley Girls' Softball	Armstrong-Cooper Youth Hockey	Hopkins Girls Basketball Association
Park Valley United FC	Armstrong-Cooper Girls Fastpitch	Hopkins Fastpitch

7. 2025 Park Projects

Playground and Sun Shelter at Natchez Park – Install	Seeman Park Playground
Scheid Park Building Remodel	Brookview Pickleball Courts
Gearty Hockey Rink	

8. Shifted Park Tour Date to Spring to Align with CIP Budgeting

9. Commission and Staff Updates

- Commissioner updates
- Blizzard Bash update (Friday, December 6)
- Winter Rink season update
- Winter Fest update (Saturday, January 25)
- Community Gardens

10. 2025 Future Meeting Dates and Agenda Items

February 24, March 24, April 28, June 23, July 28, September 22, October 20 (Third Monday), November 24

11. Adjournment



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Open Space & Recreation Commission

October 28, 2024 – 6:30 pm
Brookview Valley North Room

REGULAR MEETING MINUTES

1. Call to Order

The meeting was called to order at 6:30 pm by Vice-chair Wright.

2. Roll Call

Commissioners in person: Roger Bergman, John Cornelius, Matthew Olson, Matthew Sanders, Scott Seys, Dawn Speltz, Brian Wright

Commissioners absent: Bill Delaney, Linden Weiswerda

Staff present: Janelle Crossfield, Parks and Recreation Director; Sheila Van Sloun, Administrative Assistant; Kevin Martinez Del Arca, Recreation Coordinator; Ben Disch, Golf Manager; Brett Johnson, Assistant Golf Manager; Andrew Bromander, Golf Operations Coordinator; Justin Norcutt, Golf Operations Coordinator; Mike Ward, Golf Maintenance Supervisor; Gillian Rosenquist, City Council

3. Land Acknowledgment Statement

Vice-chair Wright shared the Land Acknowledgment Statement with the commission.

4. Agenda Changes or Additions

None

5. Approval of Minutes – September 23, 2024

MOTION moved by Commissioner Bergman and seconded by Commissioner Cornelius to approve the September 23, 2024 meeting minutes. Motion carried unanimously.

6. Brookview Golf Staff Introductions

Staff from Brookview Golf introduced themselves and included: Ben Disch, Golf Manager; Mike Ward, Golf Maintenance Supervisor; Brett Johnson, Assistant Golf Manager; Andrew Bromander, Golf Operations Coordinator; and Justin Norcutt, Golf Operations Coordinator.

Commissioners then shared introductions.

7. Brookview Golf Year in Review

Brookview Golf staff provided updates on golf, lawn bowling, and winter recreation for 2024 and answered questions from the commission.

Highlights from the 2024 season include:

- The course opened Friday, March 8 and closed Sunday, November 17



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- Over 1,000 Lawn Bowling events took place
- 46,012 Regulation course rounds played
- 27,083 Par 3 course rounds played
- \$5 million in revenue between Brookview Golf and Three One Six Bar + Grill
- \$4 million will be designated in a future CIP for a potential new driving range building

8. Brookview Golf CIP

Brookview Golf staff discussed the upcoming 10-year Capital Improvement Plan (CIP) and answered questions from the commission.

9. Commission and Staff Updates

- Commission updates** – Commissioner Cornelius shared interest in seeing more pickleball courts at Brookview Park to accommodate the growing need. Crossfield said the current plan is to add four courts to Brookview Park. Staff will monitor and evaluate feasibility for future courts after that project is completed.
- Natchez Park update** – Crossfield said an open house to share playground and sun shelter concepts to the public took place on Wednesday, October 23. She said residents could vote in person at the open house or online through the city website.
- Isaacson Park update** – Crossfield said installation of the playground began on October 21 with anticipated completion by the end of this week. She also said in the next few weeks, city staff will be installing drain tile and a contractor will install an engineered wood fiber base.
- Parks Tour follow-up** – Crossfield shared information on inquiries that came up at the parks tour. Those include:
 - The Brookview pickleball courts will have portable nets to protect the integrity of the hard surface.
 - The playground replacement schedule includes Seeman Park in 2025 and Stockman Park in 2026.
- Next OSRC meeting is Monday, November 25 at 6:30 pm

10. Adjournment

The meeting was adjourned by Vice-chair Wright at 7:58 pm.

Dawn Speltz, Chair

Sheila Van Sloun, Administrative Assistant

Open Space & Recreation Commission

November 25, 2024 – 6:30 pm
Brookview Wirth Lake Room

REGULAR MEETING MINUTES

1. Call to Order

The meeting was called to order at 6:30 pm by Chair Speltz.

2. Roll Call

Commissioners in person: Roger Bergman, John Cornelius, Matthew Olson, Matthew Sanders, Scott Seys, Dawn Speltz, Brian Wright

Commissioners absent: Bill Delaney, Linden Weiswerda

Staff present: Janelle Crossfield, Parks and Recreation Director; Sheila Van Sloun, Administrative Assistant; Kevin Martinez Del Arca, Recreation Coordinator; Wendy Maanum, Banquet and Restaurant Manager; Anna Poplinski, Restaurant and Catering Coordinator

3. Land Acknowledgment Statement

Chair Speltz shared the Land Acknowledgment Statement with the commission.

4. Agenda Changes or Additions

Staff member Crossfield added Blizzard Bash to Updates.

5. Approval of Minutes – October 28, 2024

Chair speltz requested more information be added to the Brookview Golf Year in Review discussion and the minutes be brought back to the January 27, 2025 meeting for approval.

In addition, Commissioner Cornelius requested more agenda materials (when possible) be shared prior to meetings for review.

6. Staff Updates

a. **Commissioner Resignation** – Chair Weiswerda has moved out of the city, therefore has resigned from the commission.

b. **Parks and Recreation Staffing Updates**

- An internal job has been posted for an Assistant Parks and Recreation Director.
- Wendy Maanum was promoted to Restaurant and Events Manager.
- Beginning in 2025, the Assistant Parks and Recreation Director will become the staff liaison to the commission.



7. Three One Six Annual Update

Staff member Maanum and Poplinski shared Three One Six restaurant and catering updates. They include:

- Three One Six will have catered 1,112 events at Brookview by the end of 2024, which include the banquet spaces, Lawn Bowling, and the Backyard.
- 497 total paid reservations for 2024
- 11 weddings booked for 2025
- Bassett Creek room is booked every Saturday from April through August 2025.
- Catering and restaurant menu changes, including a winter beverage menu, adding a mac-n-cheese bar and mashed potato bar to the catering menu, and gluten-free, dairy-free, and vegan options.
- Evergreen Deck is now included with the Bassett Creek North room and the full Bassett Creek room rather than a separate rental.
- 2025 rental fees for the Bassett Creek room slightly increased by \$5/hour.
- To date for 2024, catering revenue is \$315,039.

Maanum said they currently have 4 full-time employees, 11 Staff Coordinators, 25 part-time staff, and during the peak season they typically have an additional 45 part-time employees.

Commissioner Cornelius said his daughter hosted an event at Brookview and everything went very well. He gave two thumbs up to the staff.

Chair Speltz asked Maanum and Poplinski their wish list for the restaurant and events. Maanum said they would like to add more add-on options to catering and rentals.

Commissioner Cornelius asked about restaurant events. Staff member Martinez Del Arca shared information on the upcoming Puzzle Pursuit being hosted at Three One Six. Crossfield added that staff is also working on increasing social media presence for the restaurant and their upcoming events.

Discussion followed with sharing ideas for drawing business to Three One Six.

8. Commission and Staff Updates

- a. Commission updates** – None
- b. Brookview pickleball courts** – Crossfield said the courts will be resurfaced to five pickleball courts. Commissioner Delaney suggested adding an alternative bid for six courts, as part of the RFP process. Crossfield said she would discuss the project with Al Lundstrom.
- c. Blizzard Bash** – Martinez Del Arca said Supper With Santa has been rebranded to Blizzard Bash. The event will include food, entertainment, family-friendly activities, and a visit from Santa. Blizzard Bash is free and you do not need to register in advance. It will be held on Friday, December 6 from 5:30-8:30 pm at Brookview. Martinez Del Arca also said he's looking for volunteers for the event.

- d. **Next OSRC meeting** – Crossfield said the next meeting is scheduled for Monday, January 27 at 6:30 pm.

9. **Adjournment**

The meeting was adjourned by Chair Speltz at 7:30 pm.

Dawn Speltz, Chair

Sheila Van Sloun, Administrative Assistant