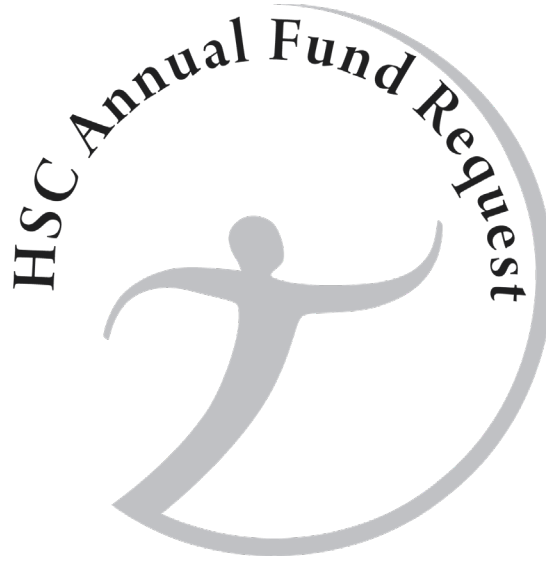


2023



Allocation Packet

due Aug 5, 2022



GVHSC Providing A Hand Up

The Golden Valley Human Services Commission (GVHSC), appointed by the City Council, is a volunteer board comprised of citizens-at-large, community and business members, and one City Council member. Each year, this board of citizen volunteers reviews funding requests from local human service organizations and allocates 100 percent of the funding raised by the GVHSC (see Fundraising on page 4).

Mission

Identify the community's needs for human services.

Develop guidelines to evaluate funding requests and allocate funds to human service organizations that meet the identified needs of the community.

Determine funds needed and strategies to provide funding through charitable gambling proceeds, fundraisers, or community events.

Encourage and enlist participation from the greater Golden Valley community.

Guidelines For Funding

- The service provided is for Golden Valley residents at a time of crisis or need.
- The services must not be duplicated by a level of government.
- The service must include cooperation or collaboration between organizations.
- The organization should use the funds granted by the GVHSC to serve Golden Valley citizens.
- Funding shall be granted to human service organizations and not to an individual or individuals.
- Funding will not be granted to any organization licensed in the City for lawful gambling operations.
- Funding is not intended to be used for salaries or general operating expenses.

Each organization that requests money must fill out an application, send in the required documents asked for by the GVHSC, and be available to present the application information to GVHSC members at the October meeting, if needed. In 2022, the meeting date is Monday, October 10.

The GVHSC is happy to be able to help your organization financially and would appreciate your help in volunteering your time at any of our fundraisers.

GVHSC Funding Standards



To receive funding from the GVHSC, applicants must:

- provide a program, project, or service that contributes to the City of Golden Valley and serves clients located in the City of Golden Valley
- be incorporated as a non-profit organization
- have operated and delivered services consistently for a minimum of one year, evidenced by an established record of meaningful service utilization levels and adequate support through financial and/or volunteer contributions
- operate on a non-discriminatory basis, according to federal, state, or Golden Valley ordinances, as appropriate according to the jurisdiction consistent with the applicant's service area
- demonstrate that administrative management, general, and fundraising costs do not exceed 15 percent of revenue in any year for which the applicant has received funding from GVHSC without special GVHSC review and concurrence in the appropriateness of the particular unique circumstances which resulted in these costs exceeding 15 percent; and GVHSC together with the applicant agree upon a strategy for reducing these costs within the following fiscal year. Whenever applicant management, general, and fundraising costs exceed 15 percent, applicant representatives must justify to GVHSC.

Required Documents

All applicants must submit **10 copies** each of the:

- GVHSC Application for Funding
- Minnesota Common Grant Application Form (download at www.mcf.org/mcf/grant/applicat.htm#Form)

In addition, all applicants must submit **one copy** of the following organizational documents:

- letter of determination of tax exempt status under Section 501(c)(3) of the Internal Revenue Code filed by the applicant
- articles of incorporation
- constitution and bylaws
- approved operating budget (including revenue and expenses)
- Affirmative Action policy
- most recent annual IRS Report #990 on Report of Organization Exempt From Income Tax
- most recent annual Charitable Organization Finance Statements filed with the appropriate State of Minnesota Agency or Office of Attorney General
- most recent annual certified total audit (organizations that are not required to submit an audited financial statement to the State of Minnesota may submit an audited balance sheet)

If all documents and copies are not included, submission may be withheld.

Please direct all information or questions to:

Brian Erickson, GVHSC Staff Liaison
 City of Golden Valley
 316 Brookview Parkway S
 Golden Valley, MN 55426
 763-512-2366
berickson@goldenvalleymn.gov



GVHSC Fundraising

The Golden Valley Human Services Commission (GVHSC) raises funds by hosting two annual events—*Run The Valley* in April and the *Golden Valley Greens Classic* in August—and soliciting support from the community through the Golden Valley Community Foundation. The GVHSC also receives 10 percent of the pull tab monies collected in the city.

Run The Valley

Run The Valley, the GVHSC's annual 5K/10K race, 5K walk, and kids fun run, has become a successful fundraiser and a popular community activity. Starting at Brookview, the race/walk winds through residential Golden Valley. The 2022 event was held April 23, drew 221 runners and walkers, and raised almost \$5,000.



Corporate sponsors for 2022 were Lunds & Byerlys–Golden Valley, CCX Media, and the City of Golden Valley (Gold); Bold North Recovery, Golden Valley Kids Dental & Advances in Orthodontics, and Trustone (Silver); Bassett Creek Dental, Children's Minnesota, Go Heath Chiropractic, Karla Rose–Edina Realty, and Sealevel, inc, (Bronze).

Participants receive *Run the Valley* T-shirts, and commemorative medallions are awarded to the top male and female runners in each age group for both the 5K and 10K runners

Golden Valley Greens Classic

In 2021, the *Golden Valley Greens Classic* drew 46 lawn bowlers, and raised nearly \$7,607. Participants enjoyed an evening of fun, including lunch. The 2022 event is scheduled for Sunday, Aug 14.

Sponsors for 2021 were Barr Engineering Company, BKV Group, Discover St Louis Park, DJ Electric, HKGI (Hoisington Koegler Group, Inc), Kraus Anderson, Minnesota Wisconsin Playground, Room & Board, WSB, and the City of Golden Valley.

For more information about the GVHSC and its fundraising activities, go to www.goldenvalleymn.gov/HSC or contact staff liaison Brian Erickson at 763-512-2366 or berickson@goldenvalleymn.gov.

