

2026



Allocation Packet

due July 31, 2025



CSC Providing A Hand Up

The Golden Valley Community Services Commission (GVCSC), appointed by the City Council, is a volunteer board comprised of citizens-at-large, community and business members, and one City Council member. Each year, this board of citizen volunteers reviews funding requests from local human service organizations and allocates 100 percent of the funding raised by the GVCSC (see Fundraising on page 4).

Mission

Identify the community's needs for human services.

Develop guidelines to evaluate funding requests and allocate funds to human service organizations that meet the identified needs of the community.

Determine funds needed and strategies to provide funding through charitable gambling proceeds, fundraisers, or community events.

Encourage and enlist participation from the greater Golden Valley community.

Guidelines For Funding

- The service provided is for Golden Valley residents at a time of crisis or need.
- The services must not be duplicated by a level of government.
- The service must include cooperation or collaboration between organizations.
- The organization should use the funds granted by the GVCSC to serve Golden Valley citizens.
- Funding shall be granted to human service organizations and not to an individual or individuals.
- Funding will not be granted to any organization licensed in the City for lawful gambling operations.
- Funding is not intended to be used for salaries or general operating expenses.

Each organization that requests money must fill out an application, send in the required documents asked for by the GVCSC, and be available to present the application information to GVCSC members at the October meeting, if needed. In 2025, the meeting date is Monday, October 13.

The GVCSC is happy to be able to help your organization financially and would appreciate your help in volunteering your time at any of our fundraisers.



GVCSC Funding Standards

To receive funding from the GVCSC, applicants must:

- provide a program, project, or service that contributes to the City of Golden Valley and serves clients located in the City of Golden Valley
- be incorporated as a non-profit organization
- have operated and delivered services consistently for a minimum of one year, evidenced by an established record of meaningful service utilization levels and adequate support through financial and/or volunteer contributions
- operate on a non-discriminatory basis, according to federal, state, or Golden Valley ordinances, as appropriate according to the jurisdiction consistent with the applicant's service area
- demonstrate that administrative management, general, and fundraising costs do not exceed 15 percent of revenue in any year for which the applicant has received funding from GVCSC without special GVCSC review and concurrence in the appropriateness of the particular unique circumstances which resulted in these costs exceeding 15 percent; and GVCSC together with the applicant agree upon a strategy for reducing these costs within the following fiscal year. Whenever applicant management, general, and fundraising costs exceed 15 percent, applicant representatives must justify to GVCSC.

Required Documents

All applicants must submit **8 copies** each of the:

- GVCSC Application for Funding
- Minnesota Common Grant Application Form (download at www.mcf.org/mcf/grant/applicat.htm#Form)

In addition, all applicants must submit **one copy** of the following organizational documents:

- letter of determination of tax exempt status under Section 501(c)(3) of the Internal Revenue Code filed by the applicant
- articles of incorporation
- constitution and bylaws
- approved operating budget (including revenue and expenses)
- Affirmative Action policy
- most recent annual IRS Report #990 on Report of Organization Exempt From Income Tax
- most recent annual Charitable Organization Finance Statements filed with the appropriate State of Minnesota Agency or Office of Attorney General
- most recent annual certified total audit (organizations that are not required to submit an audited financial statement to the State of Minnesota may submit an audited balance sheet)

If all documents and copies are not included, submission may be withheld.

Please direct all information or questions to:

Brian Erickson, GVCSC Staff Liaison
City of Golden Valley
316 Brookview Parkway S
Golden Valley, MN 55426
763-512-2366
berickson@goldenvalleymn.gov



GVCSC Fundraising

The Golden Valley Community Services Commission (GVCSC) raises funds by hosting *Run The Valley* in April and soliciting support from the community through the annual CSC solicitation letter. The GVCSC also receives 10 percent of the pull tab monies collected in the city.

Run The Valley

Run The Valley, the GVCSC's annual 5K/10K race, 5K walk, and kids fun run, has become a successful fundraiser and a popular community activity. Starting at Brookview, the race/walk winds through residential Golden Valley. The 2025 event was held April 26, drew 174 runners and walkers, and raised almost \$10,000.

Participating businesses for 2025 were the City of Golden Valley, Lunds & Byerlys-Golden Valley, and Westopolis (Gold); Bassett Creek Dental (silver); CCX Media, General Mills, Go Health Chiropractic, Funner Brothers, and Waxing The City (Other Participating Businesses).

Participants received a t-shirt and commemorative medallions were awarded to the top male and female runners in each age group for both the 5K and 10K runners



Golden Valley Community Services Commission Application for Funding 2026 due July 31, 2025



Name of Agency/Organization _____

Address _____

City _____ State _____ ZIP _____

Phone _____ Contact Person _____

Contact Person Title _____ Contact Email _____

What other funding sources provided money to your agency/organization for the last three years?

Briefly describe how the GVCSC funds will be used by your organization (ie, program or service, etc).

How many communities does your organization serve? Please list, and provide the number of clients for each community served in 2024?

Describe how **Golden Valley residents** directly benefit from the project/services you provide.

Describe the scope of services to **Golden Valley residents** your organization provides in a year (eg, the number of households served and the number of times on average a household receives help in a year).

If you received funds from the GVCSC for 2024, how were the funds used by your organization?

If you do not receive funds from the GVCSC for 2026, how would this affect your program?

Are you aware of any other agencies providing this project/services to **Golden Valley** residents?

No Yes *If yes, explain why they are not fulfilling the current needs:*

Signature _____

Date _____

Title _____