

Human Services Commission

September 8, 2020 – 6 pm
Virtual WebEx

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REGULAR MEETING AGENDA

1. Call to Order
2. Roll Call
3. Approval of August 10, 2020 Minutes
4. New Business
 - A. Agency Presentations
 1. 6 pm – PRISM (Brianna Miller and Alisha Olson)
 2. 6:30 pm – Valley of Peace Church (Sara Blood, Ashley Osborn, and Linda Franz)
 3. 7 pm – Damascus Way (Tierre Webster)
 - B. Allocation Discussion
5. Old Business
 - A. Budget
 - B. Greens Classic Update
6. Adjournment



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Human Services Commission

August 10, 2020 – 6:45 pm
Virtual WebEx

REGULAR MEETING MINUTES

1. Call to Order

The meeting was called to order at 6:45 pm by Chair La Mere-Anderson.

2. Roll Call

Commissioners present: Aaron Black, Esther Black, Jonas Courneya, Hilmer Erickson, and Denise La Mere-Anderson

Commissioners absent: Stephanie Devitt, Joel Nelson, Caitlin Peick, and Toots Vodovoz

Staff present: Brian Erickson, Staff Liaison; Kimberly Sanberg, City Council Member; and Sheila Van Sloun, Administrative Assistant

3. Approval of July 13, 2020 – Regular Meeting Minutes

MOTION made by Erickson and seconded by Aaron Black to approve the July 13, 2020 regular meeting minutes. Motion carried unanimously.

4. Old Business

A. **Budget**—La Mere-Anderson shared the budget. Discussion focused on lack of revenue due to the pandemic. Online donation revenue was also discussed.

B. **Golf and Lawn Bowling Classic**

1. Sponsorship—La Mere-Anderson thanked Aaron Black for all his efforts in soliciting sponsorships for the event.

2. Participant Update—Brian Erickson shared numbers for the event. Discussion focused on alternatives to hosting the event if numbers do not increase.

5. New Business

A. **Applications for Funding 2021**—La Mere-Anderson confirmed that all the Commissioners received their application packets. She also shared steps for evaluating the applications.

B. **Decision needed: which agencies do we invite to September meeting?**—La Mere-Anderson said 13 applications were received, with two being new and the rest repeat applicants. Discussion focused on which applicants should be invited to the September meeting and why. Commissioners concluded that Damascus Way, Valley of Peace Lutheran Church, and PRISM would be invited to the September meeting. Brian Erickson said he would contact them to attend the September meeting. Le Mere-Anderson suggested sending a letter to all the applicants, sharing information on the application



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process and timeline. The Commission agreed that the City Communications department would draft a letter to be sent.

- C. **Completed rubrics due by Friday, August 28**—La Mere-Anderson reminded the Commissioners about the deadline.
- D. **Estimate 2021 funds available to allocate vs historical**—La Mere-Anderson shared annual allocations. Discussion focused on amounts and distribution for 2021.
- E. **Next meeting is Tuesday, September 8 at 6 pm**—La Mere-Anderson reminded the commission of the early start time for the September meeting to allow for application review.

6. Adjournment

MOTION moved by Courneya and seconded by Aaron Black to adjourn at 7:55 pm. Motion carried unanimously.

Denise La Mere-Anderson, Chair

Brian Erickson, Staff Liaison



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