

Human Services Commission

May 11, 2020 – 6:45 pm
Virtual WebEx Meeting

REGULAR MEETING MINUTES

1. Call to Order

The meeting was called to order at 6:45 pm by Aaron Black, Chair.

2. Roll Call

Commissioners present: Aaron Black, Jonas Courneya, Stephanie Devitt, Katie Hart, Denise La Mere-Anderson, Caitlin Peick, and Toots Vodovoz

Commissioners absent: Hilmer Erickson and Joel Nelson

Staff present: Brian Erickson, Staff Liaison, Sheila Van Sloun, Recording Secretary; and Kimberly Sanberg, City Council.

3. Approval of April 13, 2020 – Regular Meeting Minutes

MOTION made by La Mere-Anderson and seconded by Black to approve the April 13, 2020 regular meeting minutes. Motion carried unanimously.

Approval of April 28, 2020 – Special Meeting Minutes

MOTION made by Hart and seconded by La Mere-Anderson to approve the April 28, 2020 special meeting minutes. Motion carried unanimously.

4. Old Business

- A. **Budget**—Black shared and reviewed the budget with Commissioners. Discussion focused on ways the pandemic could affect future revenues.
- B. **Special Allocation**—Council member Sanberg said the Council is very supportive of the emergency allocation and is very happy with how the Commission took initiative in this time of need.
- C. **Run The Valley**—Erickson shared registration numbers with the Commission, stating there are a total of 188 participants. He then discussed options for distributing shirts to all the participants. Mail and distanced pick-up were options discussed. Several Commissioners volunteered their time to help with the distribution. La Mere-Anderson encouraged all the Commissioners to register and participate in Run The Valley. Peick suggested keeping registration open after the race start date for those that still want to participate. Erickson agreed with the idea and will adjust dates.



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5. New Business

- A. **Commission Orientation**—Before Erickson presented the commission orientation, he introduced new commission member Caitlin Peick. Peick shared that she is married, lives in the South Tyrol neighborhood, and works in Marketing at Children’s Hospital. Commissioners then introduced themselves. Erickson then shared a PowerPoint presentation for the commission orientation.
- B. **Bylaws Review**—Erickson shared and reviewed the commission bylaws. Discussion then focused on attendance.
- C. **Election of Chair and Vice-Chair**—Black asked if anyone was interested in serving as Chair or Vice-Chair. After no one stepped forward, La Mere-Anderson offered to serve as Chair, and Black offered to serve as Vice-Chair. Each will serve one year terms.
- D. **Allocation Application for 2021**—Erickson said the application should be available at the end of May or early part of June, for agencies to apply for funding. He said the applications will be brought to Council for approval in November.

6. Adjournment

MOTION moved by Black and seconded by Devitt to adjourn at 7:55 pm. Motion carried unanimously.

Aaron Black, Chair

Brian Erickson, Staff Liaison



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