

TREE & LANDSCAPE PERMIT APPLICATION PACKET

Applicants must complete the entire packet, fill in all applicable areas, and submit with permit fee before application will be reviewed.

Checklist

- Part 1. Permit Application
- Part 2. Tree Inventory Worksheet
- Part 3. Tree Mitigation Worksheet
- Part 4. Replacement Requirement Worksheet
- Part 5. Minimum Landscape Requirements Worksheet
- Part 6. Tree & Landscape Plan
- Part 7. Security Deposit Worksheet

Contact Information

Engineering Staff
763-593-8030

Assistant Forester
Tim Teynor
763-593-3976
tteynor@goldenvalleymn.gov

City Code Chapter 111

<http://www.goldenvalleymn.gov/code/index.php>
Click "City Code," then search "Tree and Landscape."

PERMIT APPLICATION

Tree & Landscape

Tree & Landscape Permits are required for all new construction projects, for projects that increase the building footprint by 100 percent in single-family residential (R1 and R2) zoning districts, and for projects that increase impervious areas by 10 percent in all other zoning districts. Multi-lot or two-phase development projects may require additional permits. Note: It may take up to a minimum of 15 business days to review a complete application.

Property address/location

Description of project

Applicant

Address	City	State	Zip
---------	------	-------	-----

Phone	Cell phone	Email
-------	------------	-------

Property owner (if different than above)

Address	City	State	Zip
---------	------	-------	-----

Phone	Cell phone	Email
-------	------------	-------

I have read and understand all applicable information included in this application packet. I certify that the information supplied in this application is correct. If granted this permit, I agree to comply with all regulations, limitations, and conditions that apply to Golden Valley's tree and landscape plan ordinance. Individual(s) representing the City of Golden Valley have the legal authority to bind the applicant to all terms, conditions, and provisions contained herein.

Applicant's signature	Printed name	Date
-----------------------	--------------	------

Staff Use Only

Date applied: _____ Application complete: Yes No Permit: Approved Denied

Single Family Residential: \$150 Security amount: \$ _____ Total: \$ _____

All Other Projects: \$400 Security amount: \$ _____ Total: \$ _____

Paid: Yes No Invoiced Paid: Yes No Type _____

City Engineer Signature

Date



Replacement Requirement (if mitigation is necessary)

Identify Trees To Mitigate (start with large trees first)	Tree Replacement Options (Pick One Category)		
	Category A Deciduous (4" diameter) Conifers (at least 12' high)	Category B Deciduous (2.5" diameter) Conifers (at least 6' high)	Category C Deciduous (1.5" diameter) Conifers (at least 4' high)
Legacy Trees (see Tree Inventory section for definition) _____	x 3 _____	x 6 _____	x 12 _____
Hardwoods 21"-29" diameter _____	x 2 _____	x 4 _____	x 8 _____
Softwoods greater than 24" diameter _____	x 2 _____	x 4 _____	x 8 _____
Conifers 19"-24" diameter _____	x 2 _____	x 4 _____	x 8 _____
Hardwoods 6"-20" diameter _____	x 1 _____	x 2 _____	x 4 _____
Softwoods 12"-24" diameter _____	x 1 _____	x 2 _____	x 4 _____
Conifers 4"-18" diameter _____	x 1 _____	x 2 _____	x 4 _____
Total _____ (should match line 7 on <i>Tree Mitigation</i> section)	_____	_____	_____
Permit holder will plant _____ Category A, _____ Category B, and/or _____ Category C trees to meet mitigation requirements.			

Minimum Landscape Requirements (complete this section to calculate minimum landscape standards for the property)

Zoning District		
Single-Family Residential (R-1 or R-2): New construction or 100 percent increase in building footprint of principle structure requires a minimum planting of three trees (one of which must be located in the front yard), and a minimum combined planting of five shrubs and perennials.	Industrial/Light Industrial: New construction or 10 percent increase in impervious surface requires a minimum planting of one tree per 50 linear feet of perimeter abutting or adjacent to street frontage, residential property, or regional trail and a minimum combined planting of one shrub or perennial per five linear feet of same perimeter.	All Other (Multi-Family Residential, Mixed Use, Office, Commercial, Institutional): New construction or 10 percent increase in impervious surface requires a minimum planting of one tree per 50 linear feet of perimeter and a minimum combined planting of one shrub or perennial per five linear feet of perimeter.
Trees Existing: _____ (total) _____ (front yard) _____ (rear/side yards) To be Planted: _____ (total) _____ (front yard) _____ (rear/side yards) Shrubs/Perennials Existing: _____ (total) _____ (front yard) _____ (rear/side yards) To be Planted: _____ (total) _____ (front yard) _____ (rear/side yards)	_____ Total perimeter length $\div 50 =$ _____ (number of trees to plant and/or preserve) $\div 5 =$ _____ (number of shrubs/perennials to plant and/or preserve)	_____ Total perimeter length $\div 50 =$ _____ (number of trees to plant and/or preserve) $\div 5 =$ _____ (number of shrubs/perennials to plant and/or preserve)

Tree & Landscape Plan

Attach plan that identifies Significant and Legacy trees, tree protection measures, and all new landscape plantings (if applicable).

Financial Security Deposit (fill in only those items that apply to your project)

Note: Security will be held for one year following City inspection and acceptance of completed project. Contractor must notify City staff when landscape installation is completed so the one-year warranty period can be recorded.

Tree Mitigation

Number of Category B* trees required for mitigation _____ x \$450/tree = \$ _____

**If choosing to plant Category A or C trees, provide number of equivalent Category B trees for this calculation.*

Minimum Landscape Requirements

Number of trees (if not covered by mitigation above) _____ x \$450/tree = \$ _____

Number of shrubs _____ x \$40/shrub (in No. 5 container or larger) = \$ _____

Number of perennials _____ x \$20/perennial (in No. 2 container or larger) = \$ _____

Number of acres native vegetation seeding _____ x \$3,500/acre = \$ _____

Tree Protection

Estimated cost of tree protection (fencing, other) \$ _____

Subtotal (add lines above) \$ _____

x 125%

Total Financial Security \$ _____

