

March 27, 2018

TO: All HVAC & Refrigeration Contractors

FROM: Joe Kauth, Building Official

SUBJECT: **REQUIREMENTS FOR REPLACEMENT OF A FURNACE or BOILER**

1. **HEAT LOSS CALCULATIONS**

Heat Loss Calculations must be submitted with the Heating Application before the Heating Permit will be approved and issued.

2. **HEATING APPLIANCE REPLACEMENT CHECKLIST FORM**

The Heating Replacement Checklist Form must be completed and submitted with the Heating Application or faxed to the City of Golden Valley Inspection's Department at (763) 593-3997.

3. **ORSAT TEST – HEATING TEST RECORD FORM**

The Orsat Test Form must be completed and sent to the City of Golden Valley Inspection's Department or faxed to (763) 593-3997.

4. **FINAL INSPECTION**

The permit holder is responsible for receiving all inspections and providing all required documentation. The Heating Contractor should make arrangements with the Home Owner and call the City of Golden Valley Inspection's Department at (763) 593-8090 to schedule the Final Inspection.

5. **FINAL RE-INSPECTION**

**If the furnace or boiler is inspected and needs a correction, please make the necessary corrections, make arrangements with the Home Owner and call the City of Golden Valley Inspection's Department at (763) 593-8090 to schedule the Final Re-Inspection.**

In reference to the homeowner, we have a common goal with the contractor and that is approval of the installation of a furnace, boiler, A/C, ductwork, gas piping, kitchen hood, ventilation or any other heating system.

If you have any questions regarding installation code requirements call Joe Kauth, Building Official, at (763) 593-8094. To schedule inspections call (763) 593-8090.