

PLANNING APPLICATION

Conditional Use Permit

Street address of properties in this application:

APPLICANT INFORMATION

Name (individual, or corporate entity):

Address:

Phone number:

Email address:

Authorized Representative (if other than applicant):

Name:

Address:

Phone number:

Email address:

Property Owner (if other than applicant):

Name:

Address:

Phone number:

Email address:

SITE INFORMATION

Total area of property (in acres):

Current zoning of property:

Proposed conditional use(s) requiring permit:

Provide a brief description of all proposed uses for this property:

PROPOSED

Number of off-street car parking spaces: _____

Number of residential units: _____

Number of bicycle parking spaces: _____

Number of employees: _____

Percent impervious surface: _____

Hours of operation: _____

Percent building coverage: _____

Building height: _____

Percent open space: _____

Gross floor area: _____

Conditional Use Permit (cont.)

REQUIRED ATTACHMENTS

- Narrative outlining how the proposed plan meets the 10 factors of evaluation** listed in the Conditional Use Permit Section of Golden Valley Zoning Code, Section 113-30. List all proposed uses of the property and how much space (in square feet) will be devoted to each use, the number of employees, the number of potential customers or visitors, hours of operation, how well this type of use has been accepted at other locations, what the site will look like, and any special measures to be taken by the applicant to address any impacts to surrounding properties.
- I/I compliance:** Before application submittal, the property must be in compliance with the City's Inflow/Infiltration (I/I) requirements. Contact the Public Works Division at 763-593-8030 for I/I inspection and compliance information. An application will not be accepted until the property receives an I/I compliance certificate.
- Legal description of property**
- Copies of all documents**, including covenants, by-laws of owners association, and Abstract of Title or Registered Property Certificate, submitted to City Attorney for examination
- Application fee:** \$400
- Application fee for Home Occupation:** \$75
- Resubmission if CUP previously denied:** \$50
- 25 copies** (five large-sized plans, 20 11"x17"-sized plans) and one CD of each of the following:
 - Exterior site plan**, drawn to a scale of 1"=20' or larger, with all use areas, access points, and special features or equipment clearly indicated
 - Interior floor plan**, draw to a scale of 1"=20' or larger, with all use areas, access points, and special features or equipment clearly indicated
 - Other documents may be required** or encouraged for City staff to make a complete evaluation of the proposal. Please consult with City Planning staff by calling 763-593-8095, or email planning@goldenvalleymn.gov before submitting this application.

SIGNATURES

To the best of my knowledge, the statements contained in this application and its attachments are true and correct. Please include printed name, signature, and date for applicant, authorized representative (if other than applicant), or property owner (if other than applicant). The property owner(s) signature is required for this application.

Name of Applicant (please print): _____

Signature: _____

Date: _____

Authorized Representative (if other than applicant)

Name (please print): _____

Signature: _____

Date: _____

Property Owner (if other than applicant—required)

Name (please print): _____

Signature: _____

Date: _____

